

# Eagle Lake Homeowners Association, Inc.

## Architectural Review Board (ARB) Approval Form

All exterior changes to any parcel must have prior written approval from the Eagle Lake Architectural Review Board (ARB). This includes entry doors, garage doors, sliders, windows, hurricane shutters, patios and landscaping.

Normal maintenance (interior plumbing, electrical, flooring, etc.), does not require ARB approval. However any repairs or changes must be completed by a Florida licensed contractor and comply with the Martin County building codes.

Please consult the Covenants & Restrictions for Eagle Lake, which are available at: [www.eaglelakehoa.com](http://www.eaglelakehoa.com), under Documents, ARB Community Standards.

The ARB approval process consists of submitting:

1. A proposal with specifications and dimensions from a Florida licensed and insured contractor; copy of the contractor's license and copy of insurance certificate.
2. Owner must complete the following:

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Eagle Lake Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing address if different than above: \_\_\_\_\_

I (we) would like to submit the following request for ARB approval:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date:

3. Submit this form, along with the above requirements, to FirstService Residential using any of the following methods:

Email: [jim@signaturepropertymgmt.com](mailto:jim@signaturepropertymgmt.com)

Regular mail:

James Hayman  
Signature Property Management  
738 Colorado Avenue  
Stuart, FL 34994

4. FirstService will verify the application for completeness and forward it to the ARB for approval.
5. Once approved by the ARB, FirstService will issue a letter giving you approval to proceed.

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Chairman, ARB

### NOTE:

1. All necessary permits must be obtained from Martin County Building Authority prior to the starting of the work and verification of final inspection after work is completed.
2. IF WORK HAS NOT STARTED AFTER NINETY DAYS OF APPROVAL, ALL APPLICATIONS ARE VOID.

(Revised 04/25/2016)