

<u>EAGLE LAKE ANNUAL CALENDAR 2019</u>																	
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
Board Meetings - 4th Tuesday of the Month				X	X	X	X	X					X	X	X		
Annual Meeting / Organizational Meeting						X											
Nominating Committee					X												
Annual Meeting Proxy					X												
Monthly Financials				X	X	X	X	X	X	X	X	X	X	X	X		
Insurance - Expires 5/31						X	X										
Start Budget Process											X						
Budget Workshop													X				
Budget Mailing														X			
Mail Maintenance Fee Coupons															X		
Clean Roofs - Every 6 Months					X						X						
Clean Driveways - Yearly											X						
Mulch - Yearly																	
Trim Oaks - Every 2 Years 2019																	
Trim Palms- Yearly								X									
Trim Bottle Brush - 2019																	
Fertilize Lawns - 6 Applications				X		X		X		X		X			X		
Fertilize Shrubs & Palms - 3 Applications				X				X				X					
Spraying - Pests - 6 Applications				X		X		X		X		X			X		
MDPOA Decal Blast				X													
Tax Return /Audit (due 3yrs) 12/19							X										
Owner Directory							X										
Trim Hedges / Christmas Décor														X			
Christmas Decorations																X	
Update Next Year's Calendar																X	
Contracts:	A&B Landscaping Expires Dec 31, 2020			Ardor Roof Cleaning Expires Aug 1, 2019						Comcast Expires Jan 1, 2020							
1/30/2019																	